

**FOR IMMEDIATE RELEASE**

## **LT Online Delivers LAWTRAC Legal Hold Module**

*Leading matter management system now manages legal holds to help ensure compliance with discovery obligations*

Uniondale, N.Y., November 9, 2009 -- LT Online Corporation announced today that it has recently introduced a new module for its LAWTRAC “Total Solution” matter management system: Lawtrac Legal Holds. Users can use LAWTRAC to implement a “Legal Hold” and fulfill the discovery requirement that all information is related to (expected) litigation and cannot be modified or deleted.

The system creates and sends hold notifications, verifies receipt and sends follow-up notifications in order to ensure that all relevant information is preserved for litigation in accordance with the Federal Rules of Civil Procedure. An optional survey feature also helps determine who, in fact, has relevant information and provides information to assist in development of litigation strategy. For example, the user-definable survey tool in Lawtrac’s Legal Hold module enables the law department to make more informed decisions about who should be deposed, reducing unnecessary expense. The system also maintains the notification-to-matter relationship in LAWTRAC in order to help the law department better manage the discovery and litigation process.

Inadequate implementation of a Legal Hold can result in spoliation of evidence and ultimately sanctions. Once a duty to preserve arises, a litigant is expected, at the very least, to “suspend its routine document and retention/destruction policy and to put in place a litigation hold.” *Zubulake IV*, 220 F.R.D. at 218. Courts have largely been unsympathetic to litigants unable to document this process, as in *Acorn v. Co. of Nassau*, 2009 WL 605859, (EDNY 3/9/09), where the defendant was sanctioned by the Court for not instituting a formal legal hold for 15 months and not convincing the Court that its “verbal hold” was sufficient. LAWTRAC Legal Hold is designed to implement the hold while maintaining the ability to defend the process to adversaries and judges.

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Implementing legal holds is a difficult task for law departments, who must ensure that the order to preserve evidence is received and understood by employees who are not legally trained and may be at remote locations. “The key to implementing legal holds is communication and tracking, and we have been helping law departments do both for 25 years,” said Frank Orzo, president of LT Online Corporation. “LAWTRAC’s Legal Hold module is designed to help the company explain the hold to impacted employees and ensure and show that they have received and understand the message.”

In developing its Legal Hold module, the company leveraged its years of experience providing technology solutions to in-house law departments. LAWTRAC users also have the distinct advantage of implementing and managing legal holds directly from its matter management system, which eliminates the need to maintain related information in two separate applications. The result is a reduction in cost related to redundant systems and potential liability from information “slipping between the cracks.”

For more information about LAWTRAC or its Legal Hold Module, please visit [www.lawtrac.com](http://www.lawtrac.com).

### **About LT Online Corporation**

LT Online Corporation, based in Uniondale, N.Y., and its LAWTRAC products have been assisting corporate legal departments since 1984 by enabling in-house legal departments to maintain all types of legal matters associated with managing and running a profitable company. LAWTRAC Online is the most-widely used “Total Solution” software product specifically designed for corporate law departments – enabling law departments to manage matters, expenses, documents, records and conduct e-billing all in one Web-based application.

Contact:

Frank Orzo

LT Online Corp.

Tel.: 516-390-4700

Email: [forzo@lawtrac.com](mailto:forzo@lawtrac.com)

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